

Project Manager - Commercial and Industrial Construction:

The successful candidate will be responsible for overall project planning and scheduling, resource allocation, project accounting, and control, while providing technical direction and ensuring compliance with quality standards. The construction project manager responsibilities span a broad spectrum, covering all the areas of [project management](#) such as- Project Planning, Cost Management, Time Management, Quality Management, Contract Administration, and Safety Management.

Construction Project Manager Responsibilities:

- Perform a key role in project planning, budgeting, and identification of resources needed.
- Have strong Entrepreneurial skills and be able to complete projects 100% from start to finish.
- Create the teams, develop the objectives/goals of each and assign individual responsibilities.
- Project accounting functions including managing the budget, tracking of project expenses and minimizing exposure and risk in the project
- Ensure that construction activities move according to pre-determined schedules.
- Devise the project work plans and make revisions as and when need arises.
- Communicate effectively with the superintendant and sub-trades responsible for completing various phases of the project.
- Co-ordinate the efforts of all parties involved in the project, which include the architects, consultants, superintendents, sub-contractors and suppliers.
- Monitor the progress of the construction activities on a regular basis and hold regular status meetings with all the sub-teams.
- Maintain strict adherence to the budgetary guidelines, quality and safety standards.
- Periodic inspection of construction sites.
- Ensure project documents are complete and identify the elements of project design and construction likely to give rise to disputes and claims.
- Serve as a key link with the clients; architect and to be able to deliver an exceptionable high standard product on time and within budget.

Knowledge and Skills Required:

- A post graduate degree or diploma in construction management is an added advantage.
- Minimum 5 years of experience in construction projects.
- CCA Gold Seal accreditation is an added advantage.

- Excellent communication skills and interpersonal (tact, diplomacy, influence, etc.) skills essential.
- Have strong Entrepreneurial skills and be able to complete projects 100% from start to finish.
- Good understanding of architectural plans and specifications.
- Thorough knowledge of safety standards is essential.
- Ability to plan and organize a team effort.
- Capacity to motivate, lead and boost morale of the teams.
- Effective [time management](#) and logical decision-making ability.
- Capacity to handle pressure and resolve issues in a timely organized fashion. You typically resolve issues on the spot before they become problems. Must have instinctive foresight!
- Willingness to travel extensively across the construction sites.

Compensation, will be based on the chosen candidates personal credentials, competence, relevant work experience and qualifications.

Please forward resumes in confidence to: r@vpg.ca or fax: 250-763-0734